



Brixham Does Care
Annual Report 2014-2015
Caring Into the Future



Old Market Hall
New Road
Brixham
Devon
TQ5 8TA

**SUPPORTING, AND SUPPORTED BY, THE LOCAL
COMMUNITY. FOUNDED IN 1978**

Patron Sue Barker MBE



Charity No.1155412 Registered Company No.08755057

Tel: (01803) 857727 E-mail address: brixhamdoescare@yahoo.co.uk
www.brixhamdoescare.co.uk



INDEX

Introduction	Page 1
Roll Of Honour	Page 2
Directors And Committee Members	Page 3
About Our Services	Pages 4/5
About Our Team	Page 6
Evaluation Of Customer Satisfaction Questionnaire March 2015	Page 7
How Did We Do On Our Action Plan For 2013/14	Page 8
Testimonials	Page 9
A Message From The Director	Pages 10/11
Final Comment	Page 12
Shop 10 Years On	Page 13
Population Statistics	Pages 14/15
Accounting Polices	Pages 16/31
Treasurers Report	Page 32
How Busy We Were In 2014/15	Page 33
Targets 2015/16	Page 34
Acknowledgements	Page 35
With Out You We Would Not Be Here	Page 36
Contact Information	Page 37

INTRODUCTION

Brixham Does Care, a registered befriending charity since 1978, whose ethos is to combat loneliness, isolation, and despair in our community and beyond.

This Annual Report and Business Plan of the past 12 months illustrates the severe financial constraints that have impacted on our organisation, and the difficulty we have had to maintain our support and help to the same levels that are expected of us.

In these challenging times it has been our inventive approach to our work that has allowed us to move forward into an exciting and sustainable future.

This report will:

- Provide data and information
- Show our achievements in 2014/15 and our action plan for 2015/16
- Set out our purpose and aims
- Detail our objectives and principle targets for the year ahead
- Illustrate how we are valued in the community
- Give a financial overview
- Give an organisational overview
- Take stock of current position
- Identify how we will improve our service in the coming year.



BRIXHAM DOES CARE COMMUNITY ASSOCIATION

Registered Charity Number 1155412

ROLL OF HONOUR

1978 Brixham Does Care founded by Joyce Woolley-Lane

Chairman

Mr Bill Gale	1978 – 1991
Mrs Mary Mills	1991 – 2002
Mr Jack Cairns	2002 – 2004
Mr Martyn Paddon	2004 – Present

Vice Chairman

Mr Jack Cairns	1984 – 2002
Mr Martyn Paddon	2002 – 2004
Mrs Margaret Brokenshire	2004 - Present

Treasurers

Mr John Davies	1978 – 1984
Mr Maurice Saunders	1984 – 1988
Mr Jack Scott (Joint)	1988 – 2002
Mr Dennis Harrison (Joint)	1988 – 2000
Mr Andy Collins	2001 – 2005
Mrs Margaret Phillips	2005 – Present

Officers of Distinction

Mrs Joyce Woolley – Lane - Hon. Organising Secretary	1978 - 1983
Mr Rolf Meyer M.B.E - Hon. Secretary	1983 – 1997
Mr Bill Gale – Vice President	1991 – 2002
Mr Ian Graham - Director	1997 -2013
Mr Victor Ellery – Director	2013 – 2013
Mrs Emma Mahon - Director	2014 - Present

BRIXHAM DOES CARE ANNUAL REPORT FOR 2014/2015

This Annual Report covers the period 1st April 2014 to 31st March 2015
Formally the BRIXHAM DOES CARE Community Association

Frequently abbreviated and known as BDC

Constituted by Deed of Trust

Registered Charity Number 1155412. Registered Company No.08755057

Town Hall, New Road, Brixham, Devon TQ5 8TA

Telephone (01803) 857727

Martyn
Paddon
Chairman

Margaret
Brokenshire
Vice Chairman

Margaret
Phillips
Hon.
Treasurer

Committee Members

Dave Berry Andy Cory Barbara Critchely Ann Elliott Gordon Furneaux
John Lane Janet Wall Susan White Becky Willoughby

Representing other Organisations

PC Bird - Police
Ruth Allen - Christians Together Judy Bates - Soroptomists
Torbay Council - Vic Ellery and Andrew Baldrey

Managing Director Emma Mahon

Directors Margaret Brokenshire, Martyn Paddon and Margaret Phillips

Bank & Investments Charities Aid Foundation, Kings Hill, West Malling, Kent

Hon. Solicitor Roger Richards LLB ACIS 10 Churston Broadway Churston

Hon. Auditor acting as Independent Examiner Mr Ian Webb ACMA MBIM

IAW Accountancy Service 1 New Road, Brixham

About our Services

Brixham Does Care is a registered Befriending Charity, which attempts to combat loneliness, isolation and despair in our community.

Our Aims

To support, and be supported by, the local community.

To enhance:

Quality of life, education, health and social welfare

The independence of the vulnerable

Befriending support to all those in need

Our Objectives

To Provide

A source of solace, and encouragement, to those whose lives are impaired by loneliness, ill health, or the threat of despair.

Moral support and guidance through periods of crisis

The opportunity to make friends and feel valued

A community centre for recreational activity & groups

A visiting service to support people in their own homes

Our Partners

Torbay Council

Torbay & South Devon Foundation Trust

To Make Available

A community room and meeting rooms for companionship

A cafe offering hot & cold low cost refreshments which is open from 10am – 1pm weekdays

Befriending support

Benefit advice

Confidential listening ear

Advocacy

Carers support

Information and signposting

Charity Shop

Coach outings

Luncheon club

Books on wheels

Jigsaw lending

Volunteer opportunities

To Organise Group Activities Including:

Arts /handicraft/card making

Bingo

Scrabble

Bridge

Chess

Knit and Natter

Ladies group

Men's group

Self-help group

Walking group

Fundraising events

Older Persons Forum and Good Ideas Group (GIG)

About Our Team

As a charity, we have a group of Directors who oversee our financial situation.

We also have an Executive Committee who meets every 3 months to determine policy, strategy and administer the financial affairs of the organisation. The Executive Committee may deal with other issues that need to be addressed or brought to their attention. (A Finance sub-group also meets quarterly prior to the Executive committee)

The 'paid' staff are led by a Director and consist of a team of 9 Community workers, mostly part time who provide a first point of contact for visitors to the office and telephone callers. The staff also co-ordinate all groups activities and fundraising events; support the efforts of all our volunteers; visit the housebound and the disabled. Our dedicated volunteers, who now number 146, provide us with a minimum of 275 hours per week (that is over 14,000 hours per year supporting all of the activities provided by Brixham Does Care).

An organisational chart is set out below:



EVALUATION OF CUSTOMER SATISFACTION QUESTIONNAIRE MARCH 2015

Below is a summary of questions asked and the percentage response:-

How did you find out about Brixham Does Care and the services provided?

54% via a relative, friend or neighbour

25% by G.P., Hospital, Health and Social Care Team

21% from information, leaflet or publicity

Have you received or seen Brixham Does Care's monthly newsletter?

73% had read the monthly newsletter

72% had found it useful and informative

27% had not seen the newsletter

Overall evaluation of the services offered and information provided by Brixham Does Care.

70% found the service offered excellent

25% found the service offered to be very good

5% found the service offered to be good

100% returns found Brixham Does Care's services courteous and supportive

83% had consulted a doctor in the past 12 months

[an average of 4 visits per person was recorded]

70% had dental treatment

94% had their eyes tested in the past 3 years

53% lived alone

67% were female

91% were aged 60 or over

30% only said they used a walking stick or walking aid regularly.

HOW DID WE DO ON OUR ACTION PLAN FOR 2013/14

No	Action Point	Who	By	Outcome
1	Develop a 5 year training programme	EM	Jan 14	
2	Investigate "qualifications" for staff to Pursue/undertake	EM	Jan 14	
3	Research "Quality standards" and Implications for Brixham Does Care. Consider development to our Community Legal Standards.	EM	Jan 14	
4	Review performance of Charity Shop	EM/CL	Mar 14	
5	Continue to address on-going Health and Safety issues	All Staff	Mar 14	
8	Recruit 20 new volunteers	All Staff	Mar 14	
9	Make funding applications	EM/CL	May 14	
10	Undertake "Customer satisfaction" survey of users & carers	EM/CL	Mar 14	
11	Produce statistical returns to SDH & Torbay Care Trust in line with contractual requirements	EM/CL	All Staff	
12	Improve internal documentation & systems	EM	Jan 13	
13	Raise lease & longer term objectives	FSG	Nov 12	
14	Continue to evaluate & improve Brixham Does Care service provision	All Staff	Nov 14	
15	Seek to achieve/maintain the targets	All Staff	Mar 14	

Testimonials

**You are all
angels you are,
do you know
that?**

**People do not know
how amazing Brixham
Does Care is until you
fully use it and need
it..**

**If it was not for Brixham Does Care I
do not know where I would be
.....Probably in hospital.**

**Brixham Does Care
has been there for me
at my lowest time,
when I have felt
lonely or when I have
just needed a friend.**

**I was at a loss when I retired
thought I would volunteer at
Brixham Does Care....It was the
best thing I have ever done.**

**It would be a
sadder place if
Brixham Does Care
was not here.**

**I have no
relatives but for
Brixham Does
Care**

A Message from the Director

I am immensely proud and honoured to have taken over the leadership of Brixham Does Care. I am lucky to be supported by experienced staff. Since taking over the role of Director of Brixham Does Care we have employed a Finance Officer, if you have not met this lady her name is Carol. Carol has fitted very well into the team and spends the majority of the time beavering away in the back office. Brixham Does Care also said a fond farewell, or should I say “Au revoir,” to Ian Graham who was Director for 18 years. I say “Au revoir” as Ian has very kindly stayed on helping Carol and I settle in to our roles. This has been invaluable, Carol and I are very grateful. As time has moved on, Ian like that proverbial bad penny has kept coming back and now is a regular volunteer! I have to say all staff have shown their willingness to adapt and have supported the changes made. It is always encouraging to see staff supporting one another, which makes an often difficult and demanding job a little easier.

As usual Brixham Does Care is doing incredibly important work during difficult times. There is no doubt that the most vulnerable people are facing hardship, and local authority budgets are tightening. The statutory sector is looking to the voluntary sector to fill the void. All Charities have faced challenging times since the arrival of the financial crisis and Brixham Does Care is no exception. As households see their finances come under pressure, they are finding it more difficult to donate money to good causes, such as Brixham Does Care. It has to be said, it is the dedication of our staff, volunteers and supporters, who encourage Brixham Does Care to move forward and to ensure that increased numbers of our community can find care, support and understanding at Brixham Does Care.

Nevertheless, it is relevant to comment on the fact that not everyone in the TQ5 area who uses our social facilities is aware of the range of difficult work which we undertake. This may come as a surprise to some; however, this shows that we are successful in assuring confidentiality. It could be said Brixham Does Care has historically been working away “quietly”. Well, over the last year we have endeavoured, slowly but surely, to raise the community’s awareness of the services we provide. I personally have been giving PowerPoint talks to local community groups, with some very interesting results! We as staff hope to be vocal about Brixham Does Care whether it is Power Point presentations, leaflet dropping or joining the digital age. It is very important that we keep our image and public profile up over the coming year.

Brixham Does Care has seen some changes, the main being Brixham Does Care is now a Limited Company by Guarantee. I will try to explain how this works but the main piece of information you need to remember is Brixham Does Care is still a Charity. A company limited by guarantee is an incorporated organisation. This means that it has gone through the registration process that converts a new or existing business into a corporate body, making it a legal entity in its own right. With a company that is limited by guarantee, the financial liability of members, including the Management Committee, is usually limited to a normal amount should the company face financial difficulties. A limited company may also be a charity, if its purpose and activities are approved by HM Revenue and Customs.

We have faced the challenges that were presented; we have reflected on the last 37 years of operation and felt it had all been worthwhile and very productive. My aim is to maintain the reputation and values of the services we deliver. To build on the excellent foundations formed over the past 37 years and create new and interesting opportunities to develop the service further. To meet the demands of the changing and ageing population and ever changing legislation.

Emma

Managing Director

Brixham Does Care

Signed: _____

Date:

FINAL COMMENT

HUMBLE BEGINNINGS

During the latest Open Forum, held each year in November, I asked a member of one of our weekly groups how she had first learned about our charity. Having recently moved to our town, she enquired at the local library about the organisations available to the public that offered activities or groups she could join. The process she described seemed so simple and easy, and she was delighted to find just what she was looking for.

I cast my mind back to when I joined Brixham Does Care in 1994, when I learned of the struggles our founder, Joyce Woolley-Lane, had to endure fighting those in authority in 1978 to establish Brixham Befrienders, the forerunner to BDC. Together with her husband and like-minded friends, Joyce recognised the need to combat the loneliness, isolation and despair felt by a number of people in our community, suggesting that “we could ALL be lonely TOGETHER”. They battled to secure funding support and premises in order to allow our charity to provide vital services to the community. Initially, home visits were made to the house-bound, co-ordinated from the one room that the local council were persuaded to make available in the Town Hall. Later on, more space was provided as a meeting place for folk to share a morning cuppa and many were encouraged to return in the afternoon to attend a whole range of weekly groups, and in some cases, having re-discovered confidence and old skills, some agreed to become volunteer group leaders, drivers or assistants in the BDC Café, then situated on the 1st Floor. Later on, a lift was installed to help those less mobile to get upstairs and a charity shop was opened in Middle Street. The latter switched to its present position in 2013, when ALL of our premises were re-housed together on the Ground Floor.

If she could only see what is now so readily available to the local community, Joyce would be truly amazed.

Martyn Paddon

Chairman

Brixham Does Care

Signed: _____

Date:

The Charity Shop 10 Years On

They say that time flies and it certainly has, walking into our shop premises in the Town Hall it is easy to forget the many years spent in Middle Street. Our shop, to put it mildly, was not the warmest and many a winter ice would form in our Kent's Cavern style toilet. Also frequent visits were needed on the high tide as our yard would flood, most times to the back door. On one occasion it did enter the shop so we had to close for refurbishment.

It has been a lot of hard work but, as our accounts show, it has been well worth it and the shop has gone from strength to strength which I put down to two things. Firstly, the continued support of the community and secondly, and most importantly, the past and present dedicated volunteers who work tirelessly and with at times much needed humour. I for one have been very proud to be part of it, let's hope it continues to prosper.

TEN YEARS OF BRIXHAM DOES CARE'S CHARITY SHOP TRADING

YEAR NO	YEAR	INCOME	EXPENDITURE	PROFIT
1	2005	21978	12567	9411
2	2006/2007	18002	6776	11226
3	2007/2008	17314	6585	10729
4	2008/2009	15289	6484	8805
5	2009/2010	15846	6033	9813
6	2010/2011	14880	6760	8120
7	2011/2012	17848	6912	10936
8	2012/2013	18343	6484	11859
9	2013/2014	18281	5025	13256
10	2014/2015	15607	6730	8877
TEN YEAR TOTALS		173388	70356	103032

Meg Brokenshire

Vice Chairman

Brixham Does Care

Signed

Date:

Population Statistics

Included here are some straightforward statistics relating to the local population and Brixham Does Care workload. The constructions of these kinds of statistics are of great value, interest and can also be presented as evidence when negotiating contracts. They will also be helpful when completing any required returns and should be a source of good information when seeking sponsorship.

Population Profile Brixham Does Care basically offers services to the population in 3 of the 15 wards in Torbay; they are Berry Head - with - Furzeham, Churston - with – Galmpton, and St Marys - with – Summercombe, covering a total population of approx. 23369, which represents nearly 18% of the total population. These figures are supplied by Torbay Councils Policy, Performance and Review Section and are taken from the office of National Statistics – estimates for 2011.

Population Profile Of Brixham Does Care Catchment

Ages	Berry Head With Furzeham	Churston With Galmpton	St Marys With Summercombe	Totals
0 – 9	716	442	703	1861
10 - 19	857	638	876	2371
20 – 24	465	217	315	997
25 - 59	3489	2290	2937	8716
60 – 69	1783	1346	1142	4271
70 – 79	1228	958	825	3011
80 – 89	662	647	443	1752
90 +	146	125	119	390
Totals	9346	6663	7360	23369

Torbay population is approx... 130,708 Brixham Does Care catchment area population of around 23,369 is approx. 18% of the total population.

Population age structure – comparisons (percentages)

Age Group	BDC Catchment Area	Torbay	South Devon Torbay CCJ	England & Wales
0 -19	18.3%	13.3%	21%	24.1%
20 – 59	39.3%	51.1%	46.9%	52.3%
60 – 79	33.2%	27.2%	24.8%	19%
80+	9.2%	8.4	7.3%	4.6%

This chart emphasises the important factor of the relatively high proportion of elderly residents in our area which can put great pressure on health care, social provision and the voluntary sector.

The first column in the chart identifies the percentages relating to the three wards in Brixham Does Care catchment area. It clearly shows the perceptual disadvantages and burden placed on Brixham and its surrounding communities by:

- Fewer school age children - destabilise future investment
- Lower percentage of adult wage earners - less growth and economy to the locality
- In BDCs catchment area the over 60s represent 2 in every 5 residents - producing greater demand for Health and Social Care
- Higher percentage of 60 – 79 Year olds - a wealth of experience (no retired) possibly more volunteers
- Higher than average in the 80+ Age group - at almost twice the national average potential higher call on Health and Welfare provision

All Information taken from the JSNA website via South Devon and Torbay Knowledge and Intelligence.

Contents

	Page
Directors report	18
Accountant's report	19
Statement of financial position	20-21
Statement of changes in equity	22
Statement of cash flows	23
Notes to the financial statements	24-28

Charity number 1155412

Business address Old Market Hall
Town Hall
New Road
Brixham
TQ5 8TA
01803 857727
brixhamdoescare@yahoo.co.uk

Accountants IAW Accountancy Services
Grosvenor House
1 New Road
Brixham
Devon
TQ5 8LZ

Bankers CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

**Brixham Does Care
Company limited by guarantee**

**Directors Report
Year ended 31 March 2015**

The directors present their report and the unaudited financial statements of the company for the year ended 31 March 2015.

Directors

The directors who served the company during the year were as follows:

Martyn Paddon

Emma Mahon

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This report was approved by the board of directors on 27 August 2015 and signed on behalf of the board by:

Martyn Paddon

Director

**Brixham Does care
Company limited by guarantee**

**Report based on the board of directors on the preparation of the
Unaudited statutory financial statements of Brixham Does Care
Year ended 31 March 2015**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Brixham Does Care for the year ended 31 March 2015 which comprise the statement of financial position, statement of changes in equity, statement of cash flows and related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements which are detailed at www.cimaglobal.com.

This report is made solely to the board of directors of Brixham Does Care, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Brixham Does Care and state those matters that we have agreed to state to you, as a body, in this report in accordance with the requirements of the Chartered Institute of Management Accountants as detailed at www.cimaglobal.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Brixham Does Care and its board of directors as a body for our work or for this report.

It is your duty to ensure that Brixham Does Care has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Brixham Does Care. You consider that Brixham Does Care is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Brixham Does Care. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

IAW Accountancy Services
CIMA
Grosvenor House
1 New Road
Brixham
Devon
TQ5 8LZ

Date: 23 June 2015

**Brixham Does Care
Company limited by guarantee**

**Statement of financial position
31 March 2015**

		2015		2014	
	Note	£	£	£	£
Fixed assets					
Tangible assets	7	2		2,501	
			2		2,501
Current assets					
Debtors	8	1,514		1,570	
Cash at bank and in hand		183,825		124,341	
		185,339		125,911	
Creditors: amounts falling due within one year	9	(1,005)		(205)	
Net current assets			184,334		125,706
Total assets less current liabilities			184,336		128,207
Net assets			184,336		128,207
Capital and reserves					
User defined reserve 1	10		184,336		128,207
Members funds			184,336		128,207

For the year ending 31 March 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Notes on pages 7 to 10 form part of these financial statements.

**Brixham Does Care
Company limited by guarantee**

**Statement of financial position (continued)
31 March 2015**

These financial statements were approved by the board of directors and authorised for issue on 27 August 2015, and are signed on behalf of the board by:

Martyn Paddon

Director

Company Registration number : 08755057

The notes on pages 7 to 10 form part of these financial statements

**Brixham Does Care
Company limited by guarantee**

**Statement of changes to equity
Year ended 31 March 2015**

	User Defined Reserve 1 £
At 1 April 2013	178,577
Profit for the year	
	-
Total comprehensive income for the year	-
Transfers to sinking fund	(50,370)
	(50,370)
Transfers to general sinking fund	(50,370)
	(50,370)
At 31 March 2014	128,206
	128,206
Profit for the year	
	-
Total comprehensive income for the year	-
Transfers to sinking fund	56,130
	56,130
Total transfers to sinking fund	56,130
	56,130
At 31 March 2015	184,336
	184,336

**Brixham Does Care
Company limited by guarantee**

**Statement of cash flows
Year ended 31 March 2015**

	2015	2014
	£	£
Cash flows from operating activities		
<i>Adjustments for:</i>		
Depreciation of tangible assets	2,499	7,483
Other interest receivable and similar income	(233)	(200)
Accrued expenses/(income)	-	205
<i>Changes in:</i>		
Trade and other debtors	56	(1,570)
Trade and other creditors	800	(6,117)
	<hr/>	<hr/>
Cash generated from operations	3,122	(199)
Interest received	233	200
	<hr/>	<hr/>
Net cash from operating activities	3,355	1
	<hr/>	<hr/>
Transfer to general sinking fund	56,129	-
Net increase/(decrease) in cash and cash equivalents	59,484	1
Cash and cash equivalents at beginning of year	124,341	124,340
	<hr/>	<hr/>
Cash and cash equivalents at end of year	183,825	124,341
	<hr/> <hr/>	<hr/> <hr/>

Brixham Does Care
Company limited by guarantee

Notes to the financial statements
Year ended 31 March 2015

1. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

2. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2013. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 12.

Turnover

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer, usually on despatch of the goods; the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

Taxation

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in the statement of comprehensive income, except to the extent that it relates to items recognised in other comprehensive income or directly in capital and reserves. In this case, tax is recognised in other comprehensive income or directly in capital and reserves, respectively.

Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Deferred tax is recognised in respect of all timing differences at the reporting date. Unrelieved tax losses and other deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date that are expected to apply to the reversal of the timing difference.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

**Brixham Does Care
Company limited by guarantee**

**Notes to the financial statements (continued)
Year ended 31 March 2015**

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in capital and reserves, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in capital and reserves in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in capital and reserves in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fittings fixtures and equipment - 15% straight line

Motor vehicles - 25% straight line

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

Impairment

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

When it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that are largely independent of the cash inflows from other assets or groups of assets.

3. Limited by guarantee

The company is a private company limited by guarantee and thus no share capital exists. The interests of the company are undertaken by the trustees and currently appointed directors.

4. Turnover: Turnover arises from:

	2015	2014
	£	£
Charitable incoming resources	189,240	131,113

The whole of the turnover is attributable to the principal activity of the company wholly undertaken in the United Kingdom.

**Brixham Does Care
Company limited by guarantee**

**Notes to the financial statements (continued)
Year ended 31 March 2015**

5. Operating loss

Operating loss is stated after charging/(crediting):

	2015	2014
	£	£
Depreciation of tangible assets	2,499	7,483
Operating lease rentals	9,292	2,909
	9,292	2,909

6. Other interest receivable and similar income

	2015	2014
	£	£
Bank deposits	233	200

7. Tangible assets

	Fixtures, fittings and equipment £	Motor Vehicles £	Total £
Cost			
At 1 April 2014 and 31 March 2015	45,011	29,931	74,942
Depreciation			
At 1 April 2014	45,010	27,431	72,441
Charge for the year	-	2,499	2,499
At 31 March 2015	45,010	29,930	74,940
Carrying amount			
At 31 March 2015	1	1	2
At 31 March 2014	1	2,500	2,501

8. Debtors

	2015	2014
	£	£
Prepayments and accrued income	1,514	1,570
	1,514	1,570

**Brixham Does Care
Company limited by guarantee**

**Notes to the financial statements (continued)
Year ended 31 March 2015**

9. Creditors: amounts falling due within one year

	2015	2014
	£	£
Accruals and deferred income	205	205
Social security and other taxes	800	-
—	1,005	205

10. Reserves

Included in reserves is the general sinking fund which includes the allocation of surplus/deficits for the year.

11. Controlling party

The controlling parties were the directors and trustees in the year.

12. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The company transitioned to FRS 102 on 1 April 2013.

Reconciliation of equity

No transitional adjustments were required.

Reconciliation of profit or loss for the year

No transitional adjustments were required.

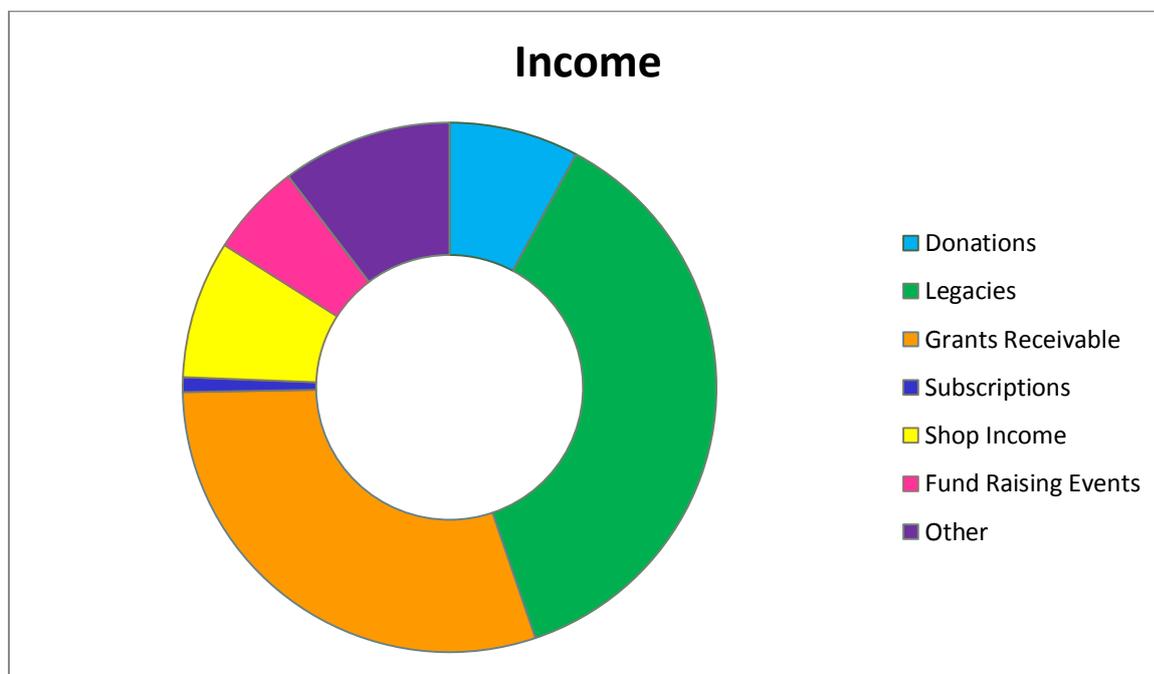
Detailed income statement (continued)

Year ended 31 March 2015

	2015 £	2014 £
Turnover		
Sales	189,240	131,113
	<u>189,240</u>	<u>131,113</u>
Cost of sales		
Purchases	(2,339)	(6,678)
	<u>(2,339)</u>	<u>(6,678)</u>
Gross profit	<u>186,901</u>	<u>124,435</u>
Gross profit percentage	98.8%	94.9%
Overheads		
Administrative expenses		
Wages and salaries	(75,418)	(69,835)
Employer's NI contributions	(34)	(3,874)
Staff training	(84)	-
Other establishment costs	(246)	(904)
Rent payable	(25,632)	(17,322)
Rates	-	(44)
Insurance	(1,438)	(1,429)
Light and heat	-	(106)
Volunteer expenses	(1,530)	(1,021)
Repairs and maintenance	(158)	(54,910)
Telephone	(4,089)	(4,471)
Leasing of motor vehicles	(9,046)	(2,005)
Motor expenses	(3,842)	(3,082)
Travelling and entertainment	(1,025)	(812)
Legal and professional	(147)	(20)
Accountancy fees	-	(135)
Other office expenses	(4,692)	(4,966)
General expenses	(1,089)	(556)
Transfer to general reserve/sinking fund	(56,130)	50,370
Charitable donations - other	(35)	(2,030)
Depreciation of tangible assets	(2,499)	(7,483)
	<u>(187,134)</u>	<u>(124,635)</u>
)		
Operating loss	(233)	(200)
Operating loss percentage	0.1%	0.2%
Other interest receivable and similar income	233	200
	<u>233</u>	<u>200</u>

Income 2014/2015

We are funded by donations, legacies and fund raising activities. We also receive contributions from Torbay Council and Torbay Care trust with whom we have contracts to provide some services in the community. A breakdown of our income stream and main expenses for 2014/2015 are set out on this page and the next.



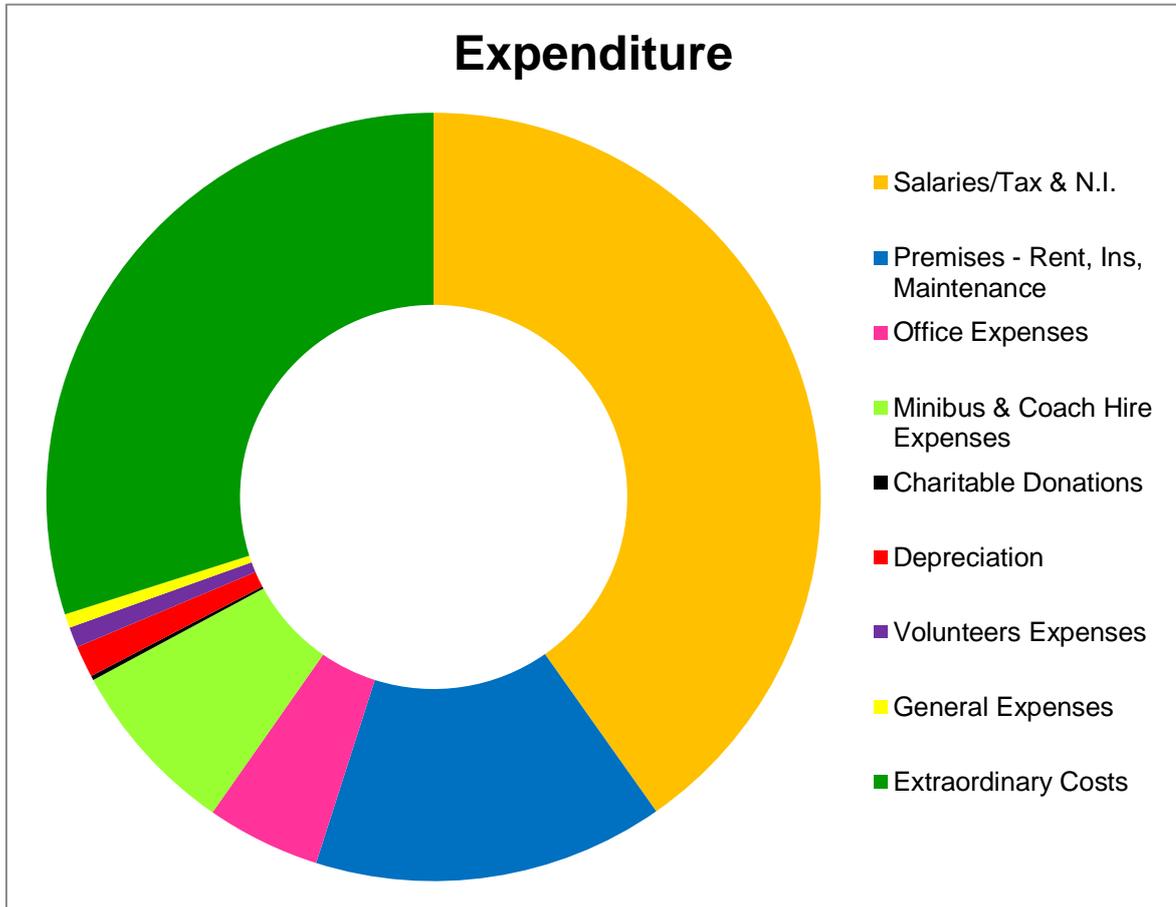
	£
1. Donations	14,919
2. Legacies	69,945
3. Grants receivable	56,700
4. Subscriptions	1,710
5. Shop Income	15,939
6. Fund raising events	10,706
7. Other	19,554

Total Income **189,473**

Other

	£
▪ Other activities for generating funds income	19,321
▪ Bank Interest	233

Expenditure 2014/2015



£

1. Salaries/Tax & N.I.	75,452
2. Premises – Rent, Ins. & Maintenance	27,474
3. Office Expenses	8,928
4. Minibus & Coach Hire Expenses	13,913
5. Charitable Donations	35
6. Depreciation	2,499
7. Volunteers Expenses	1,614
8. General Expenses	1,089
9. Extraordinary Costs	<u>56,130</u>

Total Expenditure

187,134

BRIXHAM DOES CARE'S RUNNING COSTS FROM: 01/04/2014 to 31/03/2015

INCOME: £189,473.

EXPENDITURE: £132,487.

BRIXHAM DOES CARE'S OPENING TIMES

<u>DAY</u>	<u>HOURS</u>	<u>DAILY TOTAL</u>
Monday	9.45am - 4.00pm	6 hrs 15mins
Tuesday	9.45am - 4.00pm	6 hrs 15mins
Wednesday	9.45am - 4.00pm	6 hrs 15mins
Thursday	9.45am - 4.00pm	6 hrs 15mins
Friday	9.45am - 4.00pm	6 hrs 15mins

BRIXHAM DOES CARE'S TOTAL WEEKLY HOURS 31HRS 15MINS

Total numbers of working hours open per year $31.15 \times 52 \text{ weeks} = 1625$.

Cost to keep Brixham Does Care operational:

31hrs 15 mins per week $\times 52 \text{ weeks} = 1625 \text{ hours open per year}$.

Divide total expenditure of £132,487.00 by 1625. = £82.00 per hour.

Therefore to keep BDC operational for:

1 hr = £82.

1 week = £2563.

1 month = £11,041.

1 year = £ 132,487.

The hours above reflect the times we are open to the public.

Staff are in the office from 9.30am till 4.30pm Monday to Thursday, and 9.00am to 4.00pm Fridays, during these times the phones are manned and all lunch times are covered.

INCOME 2014/2015

We are funded by donations, legacies and fund raising activities. We also receive contributions from Torbay Council and Torbay & South Devon Foundation Trust with whom we have contracts to provide some services in the community.

Calculations made on14/09/2015

TREASURER'S REPORT FOR THE YEAR ENDED 31st MARCH 2015

BDC was very fortunate to receive a very large legacy this year. Without it expenditure would have exceeded income by over 10k during 2014/2015. Two main reasons contributed to this, our Contract Fees from Torbay and Southern Devon Health Care NHS Trust were cut by over 20%, and the shop income was slightly down, probably due to other charity shops opening in the town. The Charity shop does however, remain a valuable source of income and we are very grateful to everyone who contributes in any way.

Also, for all of this year we have been paying the increased rent for our down stairs premises and the leased office equipment which help us maintain our services. Due to changes in staffing, salaries were increased slightly compared to last year.

Other income and expenditure remains mostly the same. The Finance Sub Committee continues to meet regularly and is pleased that, with the legacy, our reserves remain healthy.

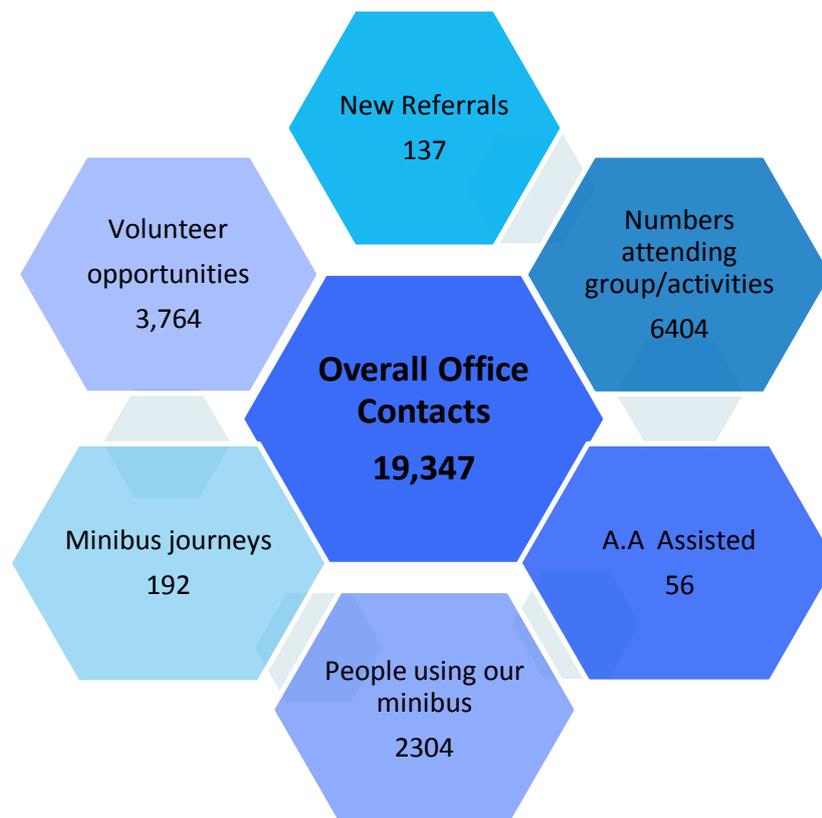
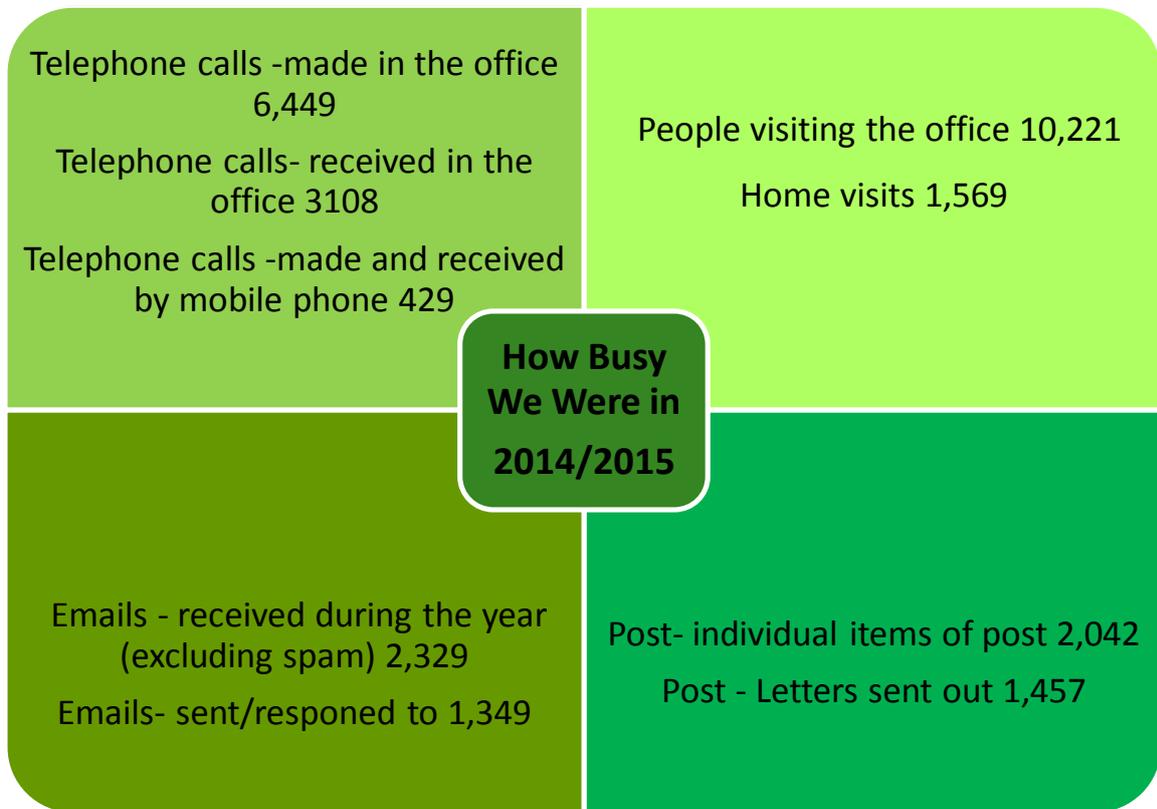
Margaret Phillips

Treasurer

Brixham Does Care

Signed: _____

Date: _____



TARGETS for 2015/2016

Appendix "A"

Respond to urgent referrals within 24 hours

Respond to non-urgent referrals within 7 working days

Make arrangements for staff to be available to the public Monday to Friday 10am
– 4pm

Make arrangements to deal with a minimum of 15000 centre contacts

Respond to some 6,500 telephone calls

Answer 95% of phone calls within 5 rings

See all visitors to the office, within 5 minutes – with 75% being seen immediately

Conduct an annual customer satisfaction survey of 100 people

Respond to requests for help with claims for Attendance Allowance

Make 2,500 home visits

Arrange a minimum of 12 social outings for vulnerable clients

Provide some 900 lunches a year at our Lunch Club

Provide at least 6,000 places at daily groups and activities

Maintain and support the volunteer workforce at the present level of 146

Offer our volunteers, a minimum of 3500 volunteering opportunities

to become involved in and support the services provided by Brixham Does Care

Maintain the Charity Shop

Maintain the membership level at no less than 300

Continue to support over 146 Carers

Organise & plan for a range of fundraising events

ACKNOWLEDGEMENTS

Appendix "B"

We received contract fees from Torbay & South Devon Foundation Trust

(support by Torbay Social Services Department). We received a number of legacies and numerous donations from individuals. We never name individuals, but we sincerely thank all donors, sponsors and our own fund raisers.

In addition, we record our sincere thanks, and are most grateful to the following Businesses and organisations for their help, and support over the last 12 months.

A & B Coaches	Hammer & Nails	
Abbott Coaches		Torbay & South Devon Foundation Trust
	ITTQ	
Bargains Galore	IAW Accountancy Services	
Baytek		
Berry Head Hotel		The Trawler Pub
Brixham C of E Primary School	Kitson & Hutchings	
Brixham Community Church		Vigilance
Brixham Cricket Club	Meredith Fund	
Brixham FEOFFEES	Millie & Me	The Wine Shop
Brixham Garage	Clare Milne Trust	
Brixham Inner Wheel Club	John Mitchelmore Trust	
Brixham Methodist Church		
Brixham Parish Council	Luisa Nicholson - Solicitor	
Brixham Probus	Northcott Foundation	
Brixham Rotary		
Brixham Rugby Club	Old Market House	
Brixham Taxis Ltd		
Brixham Town Band	Port of Brixham Trawler Race Association	
Brixham Trawler Agents		
Charities Aid Foundation	Rag-tex	
	Roslin Hall Trust	
Dartmouth Steam Railway & Riverboat	Smardons	
Davids Fish and Chips	Soroptomists	
	T & I Stockman	
Furzeham School	Strand Bakery	
GM Coachwork Group	Torbay Community Development Trust	
Grosvenor Book-keeping	Torbay Fruit Supplies	
Gowman Solicitors		



WITHOUT YOU.....WE WOULDN'T BE HERE

Supporting and supported by the Local Community.

Brixham Does Care was founded in 1978 as a Registered Befriending Charity and has since then been planning, organising and providing local services to local people.

We need to continue the group activities and services that are set up and ask for your support in the work we undertake. You can help by.....

Becoming a member

Using our new cafe for low cost refreshments and to meet friends

Visit The Charity Shop in the Town Hall Brixham

Using our facilities and working with us as a fundraiser or as a volunteer

Making a donation

Making a covenant or legacy

Telling your friends and family about the work we do

Supporting our events and activities

Thank you for taking the time to read through our Annual Report for 2014/2015.

Please let us know if you have any observations about the report or any of our services.

We look forward to hearing from you with your thoughts and any comments you may have

Thank you for supporting **Brixham Does Care**

We always welcome offers of voluntary help in any capacity. If you have a few hours a week spare time and would like to help or volunteer your services, we would be very pleased to hear from you, either call into the office or ring us on **01803 857727**.



Our Logo

- A person - people matter most
- A smile - we look for happiness
- A simple drawing - everybody can be useful

BRIXHAM DOES CARE
TOWN HALL
NEW ROAD
BRIXHAM
DEVON, TQ5 8TA

TEL. NO. 01803 857727

Office Opening Times: - Monday to Friday 9.45 am to 4 pm

e-mail brixhamdoescare@yahoo.co.uk
www.brixhamdoescare.co.uk

CHARITY SHOP
TOWN HALL
NEW ROAD
BRIXHAM
DEVON, TQ5 8TA

TEL. NO. 01803 857727

Shop Opening Times:- Monday to Friday 9.45 am to 4 pm